



TELEPOST SACCO SOCIETY LIMITED
P.O BOX 49557-00100
TEL. 0205029200
STANDING ORDER (STO) FORM

APPLICANT DETAILS

Date:

Account Name:

Branch:

Account Number:

Tel:

Kindly Place Amend Stop My standing order instructions whose details are below:

EXTERNAL STANDING ORDER (Beneficiary account held outside the Sacco)

Account Name: Bank Branch.....

Beneficiary Account No.....Purpose..... 1st Payment date.....

Pay amount Kes(figures)Amount(words).....

Pay Frequency Last Payment Date.....

INTERNAL STANDING ORDER (Beneficiary account held within the Sacco)

Payment:

Loan Type..... Amount.....

Share deposits..... Amount.....

ESS Deposits..... Amount.....

Others (Specify)..... Amount.....

Special Instructions

Pay until Further Notice Pay until full amount is paid Pay until Last Payment Date

Frequency First Payment Date:

(DD/MM/YY) Last Payment Date.....

Signatory Name (s)	National ID/Passport No. (s)	Signature (s)
1.
2.
3.

FOR OFFICIAL USE ONLY

Verified bySignatureDate.....

Approved by.....Signature.....Date.....

- Note:**
1. A fee will be charged for External Standing Order set-up
 2. A commission for unpaid Standing Order will be passed in your account on default of the scheduled settlement.